



Manistee Area PUBLIC SCHOOLS

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Superintendent: Ronald J. Stoneman
Business Manager: Howard J. Vaas

SSAC Meeting Summary

Monday, December 10th, 2018

Updates

- Bullying & Aggression Support
 - Discussed strategies for providing community support/education with regard to identifying and preventing aggression and bullying
 - Considered support needed internally for additional training or resources within the classrooms and reviewed upcoming educational opportunities for staff:
 - December 20th – PD – Identifying Neglect and Abuse in Students presentation in partnership with the Manistee County Child Advocacy Center
 - February – Diversity & Acceptance Initiatives planned
 - Discussed Facebook commentary and how to provide appropriate communication to address community concerns
 - Established a subcommittee meeting to focus on this topic meeting Jan 7th at Madison
- Communication Matrix Progress
 - Draft presented for further review
 - Discussion regarding the addition of internal procedure was considered
 - Communication matrix to be reviewed by the board Dec 12th
 - Once reviewed the matrix will be made available to our community on the website
- Communication Improvements through Website Integration – Maximizing the website functionality to optimized access to information
 - Mobile Menu – Secondary mobile menu being tested to serve the most frequent information being accessed from mobile devices
- Student Engagement Opportunities
 - Development of strategy to engage students will be discussed at next meeting
 - Sub-committee development
 - Advisory class discussions
 - SSAC will work with students and staff to identify opportunities for grade appropriate internal safety culture building exercises
 - Bullying & Aggression Identification and Prevention
 - Discussed team building within student community
- Manistee Community Safety Committee
 - Student groups continue engagement
 - SEA Youth Involvement Committee
 - New Year's Gathering
 - Vape Awareness Night
 - Continued work with EOP coordination
 - Table top session planned for January 23 to walk through safety scenarios to create consistent responses from all school and law enforcement agencies
 - Real time action protocols

- Streamline EOP into useable procedures
- Fingerprinting
 - Seeking to develop a matrix reflecting background check, fingerprint and security permission requirements respective to each school/age
- Bus Protocol Initiative
 - ATP – Conducting bus driver appreciation presentation
 - January – All hands on deck meeting with bus drivers for streamlining procedures and communication

Upcoming Meeting Schedule: **Please note date changes**

- January 14 (**previously January 7**) – Madison Tour & Student Culture subcommittee focus meeting
- January 22 (**previously January 15**) – Joint meeting with district stakeholders to review facilities visioning, abbreviated SSAC discussion to hit on any time sensitive items.
- February 11 – Student Engagement

Building Tour: 3 of 4 – Jefferson

Objective: Tour of the school to gain a comprehensive understanding of the safety measures including but not limited to the following:

- Reviewed floor plan and toured building
 - Exterior entry points and external access to portable classrooms
 - Security procedures reviewed regarding safe passage between buildings
 - Most spaces are used as dual-purpose due to lack of facility amenities
 - Inadequate space for teacher break room, storage, and work space
 - Aging bathroom facilities
 - Challenges regarding HVAC
 - Discussed safety procedures within classrooms
 - Reviewed benefits in-room bathroom facilities
- Review crosswalks, building approach, bus/parking areas
 - Building designed as a walking school
- Reviewed procedures during meal times and recess
- Building communication procedures
 - Announcements
 - Optimizing building access
- Reviewed security equipment
 - Cameras – current equipment locations reviewed and monitoring procedures discussed
 - Door locks & sensors
 - Desire to increase outdoor lighting specifically in busy bussing area