



550 Maple St., Manistee, MI 49660
(231) 723-3521 • Fax (231) 723-1507
Ronald J. Stoneman, Superintendent
Howard Vaas, Business Manager
chipslead.org

POSTING

(Internal & External; concurrent, 5-day per union agreement)

Posting: September 10, 2020

POSITION(S): **ONE (1), FULL TIME PARA-PROFESSIONAL**
Jefferson Elementary

DESCRIPTION: One-to-One special need student support and Title I reading/math support (blended)

HOURS: 37 hours weekly (Monday-Friday, 7:30 am - 3:00 pm)

QUALIFICATIONS:

- Preferred Credentials:**
- Highly Qualified as defined by ESSA, or ability to pass ETS Highly Qualified assessment
 - Ability to earn CPI certification (2 day training)

- Recommended Skills:**
- Organization and maintenance of records, use of communication via email and communication apps, ability to assist students with basic math and reading.
 - Willingness to learn about Positive Behavior Intervention & Supports, ability to learn Sensory programs, general supervision of students, experience with coaching behavioral targets for children.

PAY/BENEFITS: Per contract

POSTING EXPIRATION: **Wednesday, September 16, 2020, at 3 pm (5-day posting)**

TO APPLY:

Internal: Letter or Email of Interest
External: Letter of Interest, Resume', Copies of HQ Credentials/Transcripts, Three (3) Letters of Professional Reference

Submit via email to:
Sara Schubert
MAPS Board of Education/Central Office
sschubert@manistee.org

District Policy: Non-discrimination on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in all activities and employment.