



POSTING

(internal/external; 10-day, per union agreement)

November 19, 2020

- POSITION:** **NUTRITION SERVICE WORKER
(Manistee Middle/High School Meals on Wheels Lead Cook)**
- HOURS:** Monday through Friday, 5am – 12:30pm
This is a full time, year round position
- JOB DESCRIPTION:** Candidate must possess excellent customer service skills, have knowledge of Senior meal food service basic skills, be able to lift 40 lbs., must have the skills necessary to prepare, produce & seal all meals for the Meals on Wheels Program, must be ServSafe Certified.
- Primary Duties will be setting up meals for the Meals on Wheels Program, cooking, following the Senior meal menu, dishwashing duties, production records, cleanup, properly receiving and storing leftovers.
- Duties may include, but are not limited to, the following:
- Prepare meals in accordance with the Manistee County Council on Aging Senior meal requirements
 - Put away stock and rotate on a First In-First Out basis
 - Keep the freezer organized and clean
 - Order products that fall below par balances
 - Set Up, Cook, Seal and organize the shipment of all senior meals for delivery. (There will be multiple routes & congregate feeding sites each day)
 - Maintain proper production reports & temperature logs.
 - Any other duty assigned by the Food Service Director.
- START DATE:** Dec. 18^h 2020, or sooner
- PAY/BENEFITS:** Per Contract Agreement
- EXPIRATION DATE:** December 2, 2020 at 3 pm
- TO APPLY:** Please submit a letter of interest, application and resume, if available, to:
Sara Schubert
MAPS Central Office
sshubert@manistee.org

DISTRICT POLICY: *Nondiscrimination on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in all activities and employment.*